

FREQUENTLY ASKED QUESTIONS

Ques. How can I apply for admission to the academic session 2023-24?

Ans. Any candidate who desires to seek admission to UG courses in the colleges affiliated to state universities of Haryana can click on admissions.highereduhry.ac.in to access the portal for registration and login to fill the admission form. The online portal shall direct the candidate to an integrated admission form.

Ques. How much is Registration fee?

Ans. Registration Fee shall be charged Rs.100 from the student w.e.f session 2023-24

Ques. Whether Registration fee is refundable or not?

Ans. Registration fee is non-refundable.

Ques. Can I apply after last date and what is its charge?

Ans. Yes, Late fee will be charged from the applicants admitted through Open Counselling and is as follow: -

| | |
|---|---------------------------|
| Late Fee (1 st week during Open Counselling) | Rs. 100 |
| From 2 nd Week onwards during Open Counselling | Rs. 100 + Rs. 100 Per Day |

Ques. What is significance of PPP?

Ans: Parivar Pehchaan Patra (PPP) shall be required for registration towards admission for Haryana residents.

Ques. What are the documents required?

Ans. List of Documents to be uploaded online by the applicant:

- Scanned copy of Passport size photograph
- Scanned copy of signature
- 10th Marksheet
- 12th Marksheet, wherever applicable
- Migration Certificate (required in case of other than Haryana School Education Board)

- Character Certificate
- NCC 'B' Certificate, if applicable
- NSS Merit Certificate for weightage, if applicable
- Bharat Scouts & Guides Certificate awarded by the President of India, if applicable
- Sports Certificate for weightage, if applicable, will only be considered, if the candidate produces the State/National position holder certificate from the respective State Government/Sports Department. In case, any state does not issue the Gradation Certificate, the following criteria will be adopted:
 - a) In case of International/National participation or State Position Holder, a certificate of authenticity will be required from the concerned National Federation/State Association.
 - b) The game/event must be in the scheduled list of the Association of Indian University Sports Calendar.
 - c) The tournament must be organised by a recognised Federation/Association duly affiliated with State Olympic Association/ Indian Olympic Association and Ministry of Youth Affairs & Sports.

No weightage will be given for participating/winning positions in the sports and games organised by Nehru Yuva Kendra,/CBSE National, Vidya Bharti Nationals/ Rural Tournaments/ Panchayat Tournaments/ Navodaya Nationals and participation in non-recognized tournaments/ sports festivals.
- Bonafide Resident of Haryana Certificate, if applicable
- Reserved Category Certificate, if applicable
- Income Certificate required for claiming benefits under various categories viz. EWS/SC/BC etc., if applicable
- Gap Year Undertaking/Affidavit, if applicable

Ques. What is the minimum age required as on 1st January of the academic year?

Ans. There is no age limit for eligible students.

Ques. Are students from outside Haryana eligible to register?

Ans. Yes, students from outside Haryana are also eligible to apply for admission in various courses running at different colleges as per affiliating university/state government

norms.

Ques. Outside Haryana students can compete in how many seats?

Ans. Outside students can compete within 15% seats under All India Quota.

Ques. Are Non-Indian students allowed?

Ans. Yes, they are allowed subject to fulfilment of norms of college/affiliating university/state government norms. Students can contact with the college where they are seeking admission.

Ques: If a candidate applies within reserved category, then under which category he shall be considered first during generation of merit lists?

Ans. A candidate who applies within reserved, he will be considered first in the general category. In case, he is not selected in the general category, then he will be considered for the reserved category for which he has applied.

Ques: What if a candidate is covered under more than one reserved category/subcategory?

Ans. If a candidate is covered under more than one reserved category/subcategory, he will be considered first in the general category. In case, he is not selected in the general category, then he will be considered for the reserved category/subcategory as per State Reservation Policy.

Ques. What if the student fails to register before the deadline?

Ans. A student may register / apply for online admission even after the deadline during open counselling only for the leftover seats.

Ques. I have made an error in my application. Whom should I contact to get it changed?

Ans. You can edit your application only once before last date using one time OTP option within your login.

Ques. What to do if any document is rejected / gets objected during verification?

Ans. If a document is rejected due to some reasons during online verification, the

applicant will receive an SMS to make necessary corrections from the students login.

Ques. What is the basis for admission in the college?

Ans. Application submitted by the candidates will be verified first followed by generation of merit list. Admissions will be on the basis of merit.

Ques. Is there any provision of financial assistance for the needy students?

Ans. For the purpose of financial assistance, various programs and scholarship schemes are available and desiring / needy students can go through these schemes on higherduhry.ac.in or contact with college.

Ques. Can I apply in several courses at a time?

Ans. Yes, a candidate can apply for multiple courses at a time. One can choose up to five colleges and up to five courses in each college. The candidate can further select a minimum of one and up to as many Subject Combinations as he/she wants. But the candidate should choose maximum number of subject combinations in order to maximize the chances of their admission.

Ques. How long will it take to fill the application form?

Ans. The candidate should plan on spending approximately 30 minutes to finish and review the form. He must have the scanned copies of all the required documents available to him at the time of filling of the form.

Ques. My result has been declared, but I do not have my mark sheet. What document should I upload?

Ans. At the time of filling the form, the candidate can upload the online result declared by the concerned board.

Ques. Whom do I contact if I am having technical issues with the online application system?

Ans. The Help Desk is available. You can email your issue at admissions@higherduhry.ac.in

Ques. My school used CGPA scale. How do I fill in the CGPA section in the online application?

Ans. The provision of entering CGPA has been provided in the online registration form.

Ques. How can I check the status of my application?

Ans. Once you successfully register yourself on the online portal, you will be allotted a registration number/password. You can check your application status by login at online admission portal using your registration ID and password.

Ques. Can I migrate from one college/university to the other?

Ans. Migration shall be as per affiliating university norms. Please contact with affiliating university.

Ques. Can I edit my application form after I submit it?

Ans. You can contact on helpline email for further assistance.

Ques. I have submitted my application. When can I expect to obtain an admission?

Ans. Admission is on the basis of merit. Please refer to admission schedule displayed on the online admission portal to know exact dates.

Ques. How does the waiting process work?

Ans. After the First and the Second Merit list, if seats still remain vacant, the admissions will be allowed through online open counselling on merit basis.

Ques. I missed my deadline to pay and my acceptance is expired. Can I still be placed back in the course?

Ans. Sorry, you missed the chance of getting that seat but you can try for admission during open counselling only subject to availability of seats.

Ques. Is it important to have a Caste certificate ?

Ans: Yes, if the candidate wants to take benefits of reservation & other financial benefits, if any, then he must have valid certificate issued by the competent authority.

Ques. During the online payment, the amount has been deducted from my account but the status is still showing 'pending' on the UG admission portal.

Ans: Please contact with helpdesk email.

Ques. How much is the maximum weightage.

Ans: 10 Marks.

Ques. What is fees structure of a particular course in a particular college.

Ans: The facility to check fee structure of a particular course in a particular college is available under the menus available on online admission portal i.e. Search College/Course tab.

Ques. What is the process of generation of merit list.

Ans: Merit lists shall be prepared after considering marks of best five subjects in the qualifying examination including weightage and as per State Reservation Policy. In addition, provision of "Defer" the allotted seat by the applicant in the 1st Merit List for reconsideration in 2nd Merit List will be provided subject to the condition that the applicant did not get his first choice in 1st merit list.

Ques. What is the process to fill sports seats.

Ans: The process of filling Sports Seats, if applicable, shall be ensured by the Colleges only during open counselling as per affiliating University/State Government norms.

Ques. What is the process of refund to students.

Ans: Refund, if any, to the students shall be ensured by the Colleges as per affiliating University/State Government norms. The college is also authorized to take the short payment, if any, from the student at later stage as per norms.

Ques. Is registration on online admission portal is mandatory.

Ans: Registration on Online Admission Portal is mandatory for admission seekers except for minority colleges. In no circumstances, admission without registration on portal shall be allowed except for minority colleges.

Ques. Whether my admission is provisional or permanent?

Ans: The students will be initially given provisional admission only, subject to the verification of their documents by the College/Affiliating University. In case of any discrepancy, the college is authorized to cancel the provisional admission of the student or change his/her stream/subjects subject to availability of seats & his/her willingness.

Ques. Is there is any weightage for NSS volunteers.

Ans: NSS Merit Certificate Holder in 12th Class is valid for weightage.

Ques. Is there is any weightage for NCC candidates.

Ans: NCC Cadets who possess the 'B' Certificate is valid for weightage.

Ques. Is there is any weightage for Bharat Scouts & Guide Certificate candidates.

Ans: Holders of Bharat Scouts & Guide Certificate awarded by the President of India is valid for weightage.

Ques. Is there is any other weightage.

Ans: Following weightage is also valid :

- I. Recipient of National Talent Award from NCERT
- II. NCC Cadets who possess the 'B' Certificate
- III. Holders of Bharat Scouts & Guide Certificate awarded by the President of India
- IV. Holder of Sports Certificate
- V. NSS Merit Certificate Holder in 12th Class
- VI. Institute situated in Rural Area of Haryana from where you passed the 12th/Equivalent Diploma

Ques. Which type of sports certificate is valid for claim of weightage.

Ans: Sports Certificate for weightage, if applicable, will only be considered, if the candidate produces the State/National position holder certificate from the respective State Government/Sports Department. In case, any state does not issue the Gradation

Certificate, the following criteria will be adopted:

- a) In case of International/National participation or State Position Holder, a certificate of authenticity will be required from the concerned National Federation/State Association.
- b) The game/event must be in the scheduled list of the Association of Indian University Sports Calendar.
- c) The tournament must be organized by a recognized Federation/Association duly affiliated with State Olympic Association/ Indian Olympic Association and Ministry of Youth Affairs & Sports.
- d) *No weightage will be given for participating/winning positions in the sports and games organized by Nehru Yuva Kendra,/CBSE National, Vidya Bharti Nationals/ Rural Tournaments/ Panchayat Tournaments/ Navodaya Nationals and participation in non-recognized tournaments/ sports festivals.***

Ques. Is National Education Policy (NEP) is applicable in Haryana.

Ans: Yes, NEP is applicable only for colleges affiliated to Kurukshetra University and CRSU, Jind.

Ques. What is the Major and Minor Courses in NEP.

Ans: The basis of admission in Multidisciplinary Programme in NEP (Bachelor of Arts, Bachelor of Physical Science & Bachelor of Life Sciences) shall be only Major Subjects/Courses (Core Courses/Discipline Specific Courses) and Minor Subject/Course (Minor/ Vocational Course).

Ques. How many Major and Minor candidate have to choose in NEP programme.

Ans: 3 Major and 1 Minor.

Ques. Where can you raise the queries regarding admissions.

Ans: Queries regarding admissions, if any, be raised at e-mail id: admissions@highereduhry.ac.in (Helpdesk) or you may contact on Toll Free No. 1800-180-2133